

**OVERVIEW &
SCRUTINY
COMMITTEE**

No Direct Ward Relevance
25th July 2007

15. WORK PROGRAMME

(Report of the Borough Director)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(LEAD DIRECTOR – CHRIS SMITH)
	Minutes of previous meeting	Borough Director
	Consideration of the Forward Plan	Borough Director
	Consideration of Executive Committee key decisions	Borough Director
	Call-ins (if any)	Borough Director
	Referrals from Council or Executive Committee, etc. (if any)	Borough Director
	Task & Finish Groups – feedback	Relevant Lead Director
	Committee Work Programme	Borough Director
	REGULAR ITEMS	
	Quarterly Performance Report	Relevant Lead Directors
	Quarterly Budget Monitoring Report	Relevant Lead Directors
	Review of Service Plans 2007/10	Relevant Lead Directors
7th November 2007	REGULAR ITEMS	
	Quarterly Performance Report	Relevant Lead Directors
	Quarterly Budget Monitoring Report	Relevant Lead Directors

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16 th January 2008	REGULAR ITEMS	
	Quarterly Performance Report	Relevant Lead Directors
6th February 2008	REGULAR ITEMS	
	Quarterly Budget Monitoring Report	Relevant Lead Directors
	Quarterly Performance Report	Relevant Lead Directors
	Quarterly Budget Monitoring Report	Relevant Lead Directors
9th April 2008	REGULAR ITEMS	
	Annual Report from Executive Committee portfolio Holders	Borough Director
9th April 2008	REGULAR ITEMS	
	Annual Overview and Scrutiny Report 2007/08	Borough Director
DATE NOT FIXED	REGULAR ITEMS	
	Annual Report from Executive Committee portfolio holders	Borough Director
25 th July 2007	Decriminalised Parking Enforcement – Recommendations	Director of Housing and Asset Management
25 th July 2007	Church Hill Supplementary Planning Document – Member Discussion	Director of Environment and Planning Services

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22nd August 2007	Marketing Document – Member Discussion	Borough Director
26th September 2007	Community Calls for Action - Discussion	Borough Director
7th November 2007	Communications Task and Finish Group – Stage 1 Initial Report	Borough Director
7th November 2007	Fees and Charges Task and Finish Group – Recommendations	Borough Director
OTHER ITEMS – DATE NOT FIXED		
	District Centres Task and Finish Group - Recommendations	Director of Housing and Asset Management
	Overview and Scrutiny Member Training	Borough Director
	Gypsies and Travellers Task and Finish Group	Director of Environment and Planning Services